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| **Zoe Stoermer****Management Information Systems Professional** LinkedIn: [www.linkedin.com/in/zoe-stoermer](http://www.linkedin.com/in/zoe-stoermer)Portfolio: zoestoermer.info | Zoestoermer28@gmail.com12550 Crenshaw Blvd. Apt. 420Hawthorne, Ca. 90250(918) 639 – 1363 |

**ABOUT ME**

Over the past four years, I have balanced full-time work and school requiring me to develop extreme discipline and organization. My jobs as both a server and childcare worker, while not technical in nature, have allowed me to develop essential life skills that I can apply throughout my future career. These roles, along with my technical projects, have given me a solid foundation in teamwork, multitasking, and maintaining patience amidst challenging circumstances.

**SKILLS**

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| * SQL, C#, HTML, VBA, Python
* Microsoft Office (Excel, PowerPoint, Word, Power Automate, Access)
 | * SAP, Power BI, Tableau, UiPath, Power Automate
* Communication
 | * Analytical Mindset
* Team Collaboration
* Project Management
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**PROJECTS**

Project Manager – University of Oklahoma Field Project Class *Jan. 2023 - Apr. 2023*

* Led a student team collaborating with a multi-million-dollar corporation, formulating recommendations to enhance their data analytics capabilities.
* Coordinated meetings and served as the primary client contact, ensuring punctual delivery of aligned deliverables.
* Proposed recommendations for new platforms, tools, and staffing strategies. Advocated for establishing a centralized data analytics team and incorporating the use of Microsoft Power BI and Databricks.
* Designed a custom integration visualization tool to bridge the IT-management communication gap, impacting daily operations and long-term strategies.
* Engaged in extensive discussions with executives on key performance indicators (KPIs) and metrics, analyzing the impact of emerging technologies on data analytics.
* Maintained meticulous documentation of project plans, meetings, and deliverables, contributing to effective project organization.

Databases Development Team Member - University of Oklahoma Database Class *Aug. 2022 - Dec. 2022*

* Collaborated with a team and a fictitious client to develop a database for a clothing and book drive.
* Utilized Lucidchart to develop a comprehensive Entity-Relationship Diagram (ERD), generating efficient SQL code for database table creation.
* Employed SQL Server for database management, inserting fictitious data about students, volunteers, and items.
* Implemented normalized relations, reducing data redundancy, and created a valuable data dictionary for reference.
* Executed the physical database implementation, employing denormalization techniques for enhanced read performance.
* Showcased a clear understanding of the database through the execution of SQL queries to address client questions.

**ACADEMIC BACKGROUND**

**University of Oklahoma** *Aug. 2019 – May 2023*

 Bachelor of Business Administration || Management Information Systems

**EXPERIENCE**

Cheddars Scratch Kitchen – *Host, Server & Bartender* *Nov. 2020 – July 2023*

* Optimized customer satisfaction by greeting guests upon arrival and efficiently managed seating arrangements in the dining room.
* Fostered a positive atmosphere that led to repeat business and customer loyalty by providing friendly and attentive service.

McFarlin Methodist Church – *Childcare Worker*  *Feb. 2021 – May 2023*

* Observed and monitored play to identify developmental strengths and target areas for enrichment activities.
* Fostered positive and trusting relationships with parents, earning their confidence in providing a safe and educational environment for their children.
* Collaborated with a team of professionals to design and implement plans for the children’s growth and learning.